

Roll Call -

Commission Chair Cushing opened the meeting at 9:00 AM from the Commissioners Chambers with all Commissioners, Treasurer Mower, Administrator Adkins and Deputy Administrator LaBree present.

Pledge of Allegiance - Administrator Adkins

Approval of Meeting Minutes -

Commissioner Baldacci made a motion to approve the July 2nd, 2024 Meeting Minutes. Commissioner Marshall seconded the motion. Vote to approve 3-0. Signed.

Public Comment – Larry Dansinger, Citizen of Bangor spoke concerning the Sheriff's department requests for equipment to be paid by ARPA funds. Mr. Dansinger feels that there are more worthwhile agencies that these monies can be allocated to. Mr. Dansinger would like a list of what agencies have been funded by that the County received from the ARPA. Administrator Adkins reported that a new format is in development.

Penobscot County Fire – EMS Coordination -

Consultant Paul Froman, presented an agreement to the County to retain his services for additional consultant work. After discussion, Commissioner Baldacci moved to approve Consultant Froman for additional consultant work at the same rate for six months for Penobscot County. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

Public Hearing –

Chair Cushing opened the hearing at 9:17 AM for the Knife Edge Brewing and Pizzeria Liquor License Renewal. No public comment. Public Hearing closed at 9:18 AM. Commissioner Marshall made a motion to approve the request for the License Renewal for the Knife Edge Brewing and Pizzeria. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0. Signed

UT Update –

- The snow removal agreement for Grindstone Road in Medway was presented. After discussion, Commissioner Baldacci moved to approve the snow removal agreement for Grindstone Road in Medway as presented. Commissioner Marshall seconded the motion. Vote to approve passed 3-0. Signed
- The Town of Sherman solid waste agreement was presented. After discussion, Commissioner Marshall moved to approve the solid waste agreement as presented. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0. Signed

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UT Update – Continued:

- The Town of Lincoln ambulance agreement for Drew Township was presented. After discussion, Commissioner Marshall moved to approve the ambulance agreement for Drew Township as presented. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0. Signed
- The Town of Lincoln fire agreement for T2-R8 NWP was presented. After discussion, Commissioner Marshall moved to approve the fire agreement for T2-R8 as presented. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0. Signed
- The Myra Road gravel project bids for Greenfield Township were discussed. Director Buswell's recommendation is accepting Joe Reinzo Excavating bid for this project. After discussion, Commissioner Baldacci moved to approve Joe Reinzo Excavating bid as presented. Commissioner Marshall seconded the motion. Vote to approve passed 3-0. Signed
- The Matagamon sand shed was discussed. Director Buswell provided pictures of the doors that need replacing. After discussion, Director Buswell will have someone come look at the doors and provide a recommendation for efficient doors. Director Buswell will report back to the Commission with recommendations

DA Office –

DA Almy and Office Manager Higgins presented the following:

- DA Almy addressed the commission for the need for additional clerical staff and victim witness advocates within the District Attorney's office. DA Almy states that the caseload per prosecutor in our district is the highest in the state and serving a larger population with limited resources

EMA –

Director Nuding and Deputy Fox reported their recommendations from bids opened on July 2nd .

- After discussion on the quotes for the towable, telescoping communication tower with repeater, two towable variable message boards, traffic management trailer (enclosed cargo trailer) and two unmanned aircraft systems. Commissioner Marshall moved to approve up to \$175,000 for the acquisition of these pieces of equipment. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0.

IT Update –

Director Tenney and Deputy Simpson provided the following policies for review and approval: Information System Acceptable Use and Information System Password Policy; also, "In Case of Emergency" Standard Operating Procedure. After discussion, Commissioner Baldacci moved to approve the three documents as presented. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

IT – Security Camera System Upgrade

Commission Chair Cushing opened the bid for the Security Camera System Upgrade. The following six vendors submitted their bid by the July 12th deadline

Vendor Information	Quote
Signet Electronic Systems, Inc. Norwell, MA	\$173,623.34 \$158,238.69
Johnson Control Milwaukee, WI	Proposed Bid \$113,180.05
CMC Technology Group Farmingdale, ME	\$61,249.31
A3 Communications Cumberland-Foreside, ME	\$84,730.10 \$134,165.30
Blue Spruce Dover, NH	\$108,504.10
Central Security Hampden, ME	\$ 21,740.00 plus additional \$3,450.00 for back lot option

Commissioner Baldacci moved to take these bids under advisement. Commissioner Marshall seconded the motion. Vote to approve passed 3-0

Sheriff's Update –

Sheriff Morton and Captain Boulier presented the following:

- Jail Population - 154 in house, 54 boarded out and 97 in Maine Pre-trial
- Jail staffing still has multiple full-time positions open
- Sheriff is hosting a Criminal Justice Coordinating Council Meeting on Thursday, August 15th
- Sheriff concurred with DA Almy's statement on the large caseload and significant number of admissions
- Penobscot County has been praised for their MAT program used in the jail. Sheriff spoke of his frustration of drugs trying to be smuggled in the jail. The body scanner is catching these; however, once found the inmate is admitted to the hospital to remove these drugs using taxpayers' monies
- Sheriff reported on attending the National Sheriff's Association Conference in Oklahoma City a few weeks ago
- On the law enforcement side of the house, there are six open positions for deputies

Sheriff's Update – Continued:

- Sheriff presented seven part-time law enforcement contracts for the following towns: Kenduskeag (\$10,000), Bradley (\$7,000), Stetson (\$5,000), Levant (\$12,000), Enfield (\$6,200), Howland (\$6,200), and Winn (\$5,000) for approval. After discussion, Commission Baldacci moved to approve the part-time law enforcement contracts as presented. Commissioner Marshall seconded the motion. Vote to approve passed 3-0
- Sheriff reported on carrier vests and uniforms. After discussion, Commissioner Marshall moved to approve carrier vests and uniforms in the amount up to \$60,000 to be taken from ARPA funding. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0
- Patrol deputies 2025 vehicles were discussed. After discussion, Commission Marshall moved to allow Sheriff to notify our supplier to hold up to 12 vehicles for this budget cycle. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0

County Vehicles Bid Opening

Commission Chair Cushing opened the bid for the 2014 Ford F150 Truck. The following one employee submitted their bid by the July 26th deadline.

- Eugene Abramov - \$667.00

Commissioner Baldacci moved to approve Eugene Abramov's bid for the 2014 Ford F150 truck in the amount of \$667.00. Commissioner Marshall seconded the motion. Vote to approve passed 3-0

Commission Chair Cushing opened the bids for the 2012 Toyota Corolla. The following six employees submitted their bid by the July 26th deadline.

- Brian Kinley - \$432.00
- Eugene Abramov - \$2112.00
- Kristine Higgins - \$501.00
- Steve Saucier - \$ 755.55
- Donnie Day- \$2,000.00
- Jason Raymond - \$1100.99

Commissioner Baldacci moved to approve Eugene Abramov's bid for the 2012 Toyota Corolla in the amount of \$2112.00. Commissioner Marshall seconded the motion. Vote to approve passed 3-0

Treasurer's Update

Treasurer Mower and Director Bragdon presented the following:

- Treasurer Mower presented the names for the newly formed Strategic Planning Committee. They include Rick Fournier, Jim Dill, Jim Ricker, Susan Lessard, Administrator Adkins, Director Bragdon and Treasurer Mower. Commissioner Marshall moved to approve the Strategic Planning Committee as presented. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0
- Discussion on TRIO, our current accounting program, is failing our needs at the County. We are looking for alternatives at this time and will present more at a later date
- The \$9M TAN balance was reviewed and discussed

Administrative Update –

Administrator Adkins and Deputy Administrator LaBree presented the following:

- The 2024 MCCA Convention is taking place this year at Sugarloaf on September 24th through the 26th
- The Opioid Committee was discussed and waiting for names to be referred
- ARPA review on projects currently taking place. Grant Manager Dana reported that the allocation rule was amended a bit to state that if allocated funds fall through after the current December 31, 2024 deadline, we now have until January 31st, 2025 to re-allocate to a qualified project
- Grant Manager Dana and Administrator Adkins represented Penobscot County at the recent BARN event
- Commissioner Marshall spoke of the Summerfest 2024 in East Millinocket and how well it was received
- Next Commissioners meeting will be August 13th

Approval of Warrants-

Payroll Warrant	07.05.24 \$ 312,948.89	07.12.24 \$ 337,810.77
	07.19.24 \$ 309,599.00	07.26.24 \$ 615,852.42
A/P General Fund	07.09.24 \$ 129,484.13	07.16.24 \$ 647,734.04
	07.23.24 \$ 218,306.66	07.30.24 \$ 598,520.83
A/P PRCC Bond	07.09.24 \$ N/A	07.16.24 \$ N/A
	07.23.24 \$ N/A	07.30.24 \$ N/A
A/P Unorg Terr FY24	07.09.24 \$ 32,724.03	07.16.24 \$ 1,301.75
	07.23.24 \$ 28.96	07.30.24 \$ 78.32
A/P Unorg Terr FY25	07.09.24 \$ 59,334.62	07.16.24 \$ 31,696.35
	07.23.24 \$ 37,384.17	07.30.24 \$ 28,500.00

Approval of Warrants – Continued:

A/P UT TIF	07.09.24 \$ N/A	07.16.24 \$ 2,625.00
	07.23.24 \$ 70,000 (FY24)	07.30.24 \$ N/A
A/P ARPA	07.09.24 \$ 129,415.84	07.16.24 \$ 37,733.25
	07.23.24 \$ 135,462.50	07.30.24 \$ 108,922.39

Commissioner Baldacci made a motion to approve the warrants as presented as Item M listed on the agenda. Commissioner Marshall seconded the motion. Vote to approve 3-0. Signed.

Payroll status changes signed for: Christopher Fox, Sarah Smith, Jody Currier-Smith, Morgen Leighton, Charity Davis, Tyler Cadet, Alex Barnett, Richard Harburger, Daniel Saulnier, Dawn Gower, Nicholas Stusse, Sheila Wakefield, Tyiana Atkins, Francis Surdick, Kendrick McCarthy, Megan Squires, Eugene Abramov, Lukas Cropley, Corey Ouellett, Ryan Buck, Elijah Kipper, Amber Morneault, Lisa Dwinal, Kenneth Hill, John Stevenson, Kelly Hankins, Cameron Fowler, Peter Formanski, Nicholas Covell, Stephen Day and Rebecca Bryant.

Commissioner Baldacci moved to adjourn the meeting at 11:01 AM with no further business on the agenda. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

Certified By:

Administrator, Scott Adkins

Andre E. Cushing, III, Chair

Peter K. Baldacci, Commissioner

David S. Marshall, Commissioner